**Padbury Parish Council**

Minutes of the Padbury Parish Council meeting held on Tuesday 14th September 2021 at 7.30pm.

Present: Councillors: P Burton, F Morris, V Murray, S Dickens, D Miah and D Green

Also present: P Molloy, Parish Clerk and Cllr B Stanier

# Period of Public Questions: None

The meeting commenced at 7.30pm

# 41. Apologies – Councillor M Long

# 42. Declarations of Interest – Councillor V Murray in planning application 21/03480

# 43. Minutes

**Resolved** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on the 13th July 2021 - PPC/03/21-22.

# 44. Sports Field, Play Area and Woodland

* Re-development of the Pavilion – Pavilion working group met on the 2nd September, minutes circulated. Members discussed the following items:-
  + If the schedule of works produced by the working group covers all the work needed at the pavilion (circ. 7/9). Members reviewed schedule of works and comments raised. Cllr Burton will update accordingly.
  + Who can assist in determining what work requires building regulation approval. Members **resolved** to appoint an architect.
  + If any of the works can be carried out prior to planning permission being granted. Members to review once architect appointed.
  + What contractors to approach given the requirements for getting quotes. Members noted that 3 quotes are required. Cllr Burton advised that the quote had been received for the heating system, some queries being raised.
  + How to get an estimate of the total cost. Cllr Burton will contact contractor regarding the extension.
  + Who can produce and submit drawings and planning application. Members **resolved** to appoint an architect and some companies to approach where discussed.
  + What directions the parish council wish to give the working group. Members **resolved** no further meetings required at present.
  + What funding sources to use. Cllr Green agreed to review list and make the necessary enquiries.
* Accessing Section 106 funding – Information received from Buckinghamshire Council was circulated on the 11/9. Concerns raised regarding the process and also need to query how payments are made. VAT was discussed as may not be able to claim back. Clerk to ask SLCC for advice. Members noted that professional advice may be required.
* Possible subsidence claim for the pavilion – Subsidence excess is £1,000. Members **resolved** to make enquiries with insurance company. Clerk to action.
* Play area Lease – Chandler Ray dealing with the Land Registry.
* Play area replacement of equipment – Members noted that Padbury School children selected the two new items. Funding application was submitted on the 19th August. Decision due around the end of September.
* Play area maintenance works – Maintenance works carried out on the 10th September. Await information regarding the split timbers.
* Play area – Members **resolved** to wait until new swings fitted to see if further trimming of trees required.
* Members **resolved** to leave the covid related signage at the play area.
* Members noted that the bench at the side of the playing fields is broken. Cllrs Morris and Dickens will try and fix.
* Members to review the hire costs for the pavilion and sports field. Members **resolved** to defer to next month.
* Resident complaint received regarding footballs going into their property (emails circulated 12/7 and 12/9). Members discussed possible options and **resolved** response to be sent.
* Members **resolved** request for the hire of the sports field for an exercise class using a mixture of equipment was not feasible as would potentially damage the playing fields. Clerk to respond accordingly.
* Members noted invoice issued to football club on the 11th August.

# 45. Planning

45.1 New Applications: Members noted the following applications made since the

last meeting:

* 21/03135/APP – Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2. Members **resolved** no objection.
* 21/03402/APP - Householder application for demolition of an existing garage, erection of a two-storey rear extension - Tudor Cottage, Old End. Members **resolved** no objection but had a couple of queries.
* 21/03480/APP - Front, rear, side extensions and garage conversion with associated internal and external works - The Well House, Lower Way. Members **resolved** no objection. (Cllr Murray was not involved in the discussion).

45.2 Members noted the following decisions made by Buckinghamshire Council:

* 21/02305/APP – Single storey rear extension – 37 Springfields. **Approved**
* 21/02533/ALB – Repairs/alteration to roof – Meadow House, Old End. **Consent** **Granted**

45.3 Members noted the following applications awaiting determination by

Buckinghamshire Council:

* 19/01233/APP - Erection of agricultural building - Land Rear/adjacent to Fairhaven, Main Street.
* 20/04282/ALB – Painting of internal timber beams in white paint (retrospective) – The Ramblers, Main Street
* 20/04298/APP – Retention of boundary treatment to the front and rear of the property – The Ramblers, Main Street
* 21/01493/APP – Single storey extension to east elevation – Low Farm, Thornborough Road.
* 21/00755/APP – Replacement of 7 windows – 24 Old End.
* 21/00756/ALB – Replacement of 7 windows – 24 Old End.

45.4 Other Planning issues: Members noted:

* None at present

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# 46. Finance

46.1 Members **resolved** to note that the balances for the bank accounts as at 31st

August 2021 are as follows:

* Barclays Community Current account ending 959 £27,829.11.
* Barclays savings account ending 970 £18,436.02.
* Barclays Millennium Wood account ending 198 £15,909.39.

46.2 Members **resolved** to make the following payments:

Paid between meetings:

* P Molloy - £415.80 (£376.32 July salary & £39.48 expenses – mobile top up, wood stain, paint for railings & spikes for the playground) – Cheque 102227
* R Gough - £153.00 (£45 July caretaker & £108 for painting the pavilion floor) – Cheque 102228
* ACS Services - £45.00 Contribution towards fuel for mowing the woods – Cheque 102229
* Wave - £88.38 Pavilion water from 15/4 to 14/7 - D/debit 30/7
* NPower - £244.43 (£203.69 + £40.74 VAT) – Unmetered street lighting for May 2021. D/debit 29/7/21

Payments agreed at meeting:

* P Molloy - £352.80 - August salary. Cheque 102230
* P Molloy - £121.93 – Expenses (hoover for pavilion, Microsoft subscription and tub of creoseal). Cheque 102230
* R Gough – £45.00 – August caretaking costs. Cheque 102231
* Lynch Garden Services - £480 – Village and playground grass cutting. Cheque 102232
* PKF - £240 (£200 + £40 VAT) – External auditors for year ending 31st March 2021. Cheque 102233
* NPower - £236.52 (£197.10 + £39.42 VAT) – Unmetered street lighting for June 2021. D/debit 11/09/21
* NPower - £244.43 (£203.69 + £40.74 VAT) – Unmetered street lighting for July 2021. D/debit 11/09/21
* Buckinghamshire Council - £139.40 – Costs of uncontested election May 2021. Cheque 102234
* M Tweed - £18.00 – September cleaning costs. Cheque 102235
* Phillips Print & Stationers - £214.39 – August-September Pump printing. Cheque 102236
* R Gough - £201 – Mowing playing fields and fitting boards in MUGA. Cheque 102237
* F Morris - £22.95 – Screws and fittings for MUGA boards. Cheque 102238

46.3 Members **resolved** to note the following income:

* £192 – Pump advertising payments

46.4Members **resolved** the Income, Expenditure, Summary and Budget year to

date statements as of 31st August 2021.

46.5 Annual Governance and Accountability Return: Members noted that the external auditors have completed the review of the annual accounts for year ending 31st March 2021 and no matters had been raised. Notice of conclusion of audit has been published.

46.6 Internal Audit 2020-21 recommendations

* That general reserves are allocated to earmarked reserves. Members **resolved** to leave as is.

46.7 Members **resolved** to amend the reserves on the current budget as follows: Remove devolved services and Add speed signs (£5,000) and Millenium Woods (£15,909.39).

46.8 Asset Register – To be reviewed and updated, in progress.

# 47. Other Parish Council Business

* Speed Indication Displays – Buckinghamshire Council agreed new location for 3rd pole. Order placed for three new poles and being fitted on the 24th September. New speed signs – clerk provided update.
* EWR Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date – chased again on 6/9.
* Members **resolved** Councillor Green attending planning training course, cost £60.
* Members noted that some bins around the village need repairing. Members **resolved** to defer for now.
* 16/7/21 email from Buckinghamshire Council - All Councils Charter. Cllr Burton provided an update.
* 16/7/21 email from BMKALC - Annual Conference on 22nd September at 3pm followed by AGM at 6.30pm in Aylesbury. No one can attend.
* 2/8/21 email from NBPPC - Meeting between NBPPC and Bucks Environment Action Group (BEAG) on 15th September. Cllrs Burton and Green attending.
* 3/8/21 email - Letter from Martin Tett - Creating a Vision for the Oxford-Cambridge Arc. Consultation open until 12th October.
* 24/8/21 email - Buckinghamshire & Milton Keynes Survey of Parish, Town & Community Councils - Clerk & Councillors. Survey open until 15th October. Clerk to complete.
* 31/8/21 email - Revised date for October NBPPC meeting, now 4th October at 7.30pm (online). Cllr Long attending.
* 7/9/21 email – NALC local elections 2021 survey. Surveys open until 30th September. Cllr Burton and clerk to complete.
* Community Boards meeting 16th September at 4pm – Clerk attending

# 48. Maintenance/Environmental Issues

* Jobs around the village – Some jobs have been allocated and carried out. Updated job list circulated on the 10th September.
* Greener Padbury Group – Planning to hold a meeting and will then contact the parish council.

# 49. Buckinghamshire Council:

* Springfields footpaths – See email circulated on 3/9. Await confirmation that works due to go ahead next year.
* Crossing on the A413 – Received an update from Buckinghamshire Council, with construction team and now due to start in late October.

# 50. Highways

* Traffic Calming Measures – Three new speed indication displays on order.

Community speed watch. Traffic calming measures – see email and guide

circulated 20/8 – site visit with the Local Area Technician of Buckinghamshire Council is booked for the 23rd September. Clerk, Cllrs Green and Chilver attending.

* North Bucks HS2/EWR Marshall – Cllr Green had meeting on the 2nd August – update circulated.
* Poor condition of Main Street and repairs to Ox Lane. Community Board online meeting on the 23rd September with EWR and HS2. Cllr Green attending. Also email circulated on the 14/9 regarding Main Street repairs – await confirmation.

# 51. Dates of next meetings – Members are asked to note:

12th October 2021, 9th November 2021 & 14th December 2021.

Meeting closed at 9.30pm

Signed…….………………………………Chairman / Date…………………………